



September 11, 2013

TO: State Machine Tool Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: State Machine Tool Apprenticeship Advisory Committee Agenda

DATE: Thursday, September 19, 2013

TIME: 10:00 a.m.

PLACE: Waukesha County Technical College, Room Q-369
800 Main Street
Pewaukee, WI 53072

TENTATIVE AGENDA

1. Call to order
2. Welcome & Introductions/Roll Call
3. Approval of February 21, 2013 Minutes
4. Old Business
 - a) SAGE Grant Finale
 - b) Letter of program recognition from US DOL
 - c) Outreach Update
 - d) NIMS Pilot Update
 - e) Paid Related Instruction Hours Update (512 v. 576)
 - f) **For action:** Review of State Standards and Work Processes
 - i. First 10 pages (BAS)
 - ii. Machinist (Mark Dennis)
 - iii. Mold Maker (Ray Hall)
 - iv. Electrical Discharge Machinist special provisions (Ken Heins)
 - v. Tool Maker (Doug Brockelman)
 - vi. Tool & Die (Tony Rainey)
 - vii. Patternmaker (all) (John Williams)
- 5) New Business
 - a) Roster review: need new employee member
 - b) Updated webpage for State Committee meetings
 - c) 2014 Apprenticeship Conference: update; point of contact for expo booth

d) Advisory Council Activities:

- Mentoring Program
- K-12 Outreach
- On-line Orientation
- Cultural Competency Course

e) Other

6. WTCS Update
7. Review Machine Tool apprenticeship program participants
 - a) Current participants
 - b) Update on new reporting software
8. Confirm next meeting date
9. Adjourn